

## MINUTES OF U3A CORANGAMITE COMMITTEE

Minutes of Meeting 7/2019 held on Tuesday 13<sup>h</sup> August 2019  
@ 11.00 AM at Community House, CAMPERDOWN

Meeting opened at 11.00am

### 1. Present

Gary Kimber, David Mernagh, Linda Castaldo Dominique Fowler  
Don McInnes, Karen Richardson, Anne Ward

### 2. Apologies

Jan Porter, Trish Taylor

### 3. Minutes of Previous Meeting

Moved: Karen Richardson; seconded: Linda Castaldo. *Carried*

### 4. Correspondence

A list of recent correspondence had been circulated with the agenda and was duly noted by the members.

### 5. Treasurer's Report

The U3A Corangamite financial statement for the months ending 30<sup>th</sup> June and 31<sup>st</sup> July 2019 had been attached to the agenda.

Other issues related to financial matters were considered:

- ✚ the Treasurer asked about the amount of \$180 cash that had been set aside in relation to the gift vouchers given to Course Leaders last year (only two had been redeemed) and it was agreed that rather than return this amount to the general account, the Treasurer should hold the funds for future purchases;
- ✚ it was agreed that the \$2,000 term deposit with the Bendigo Bank be rolled-over for a further 6 months until 21<sup>st</sup> March 2020 after it matures in mid- September;
- ✚ to avoid un-necessary payment for venues, in particular the Education Room at Cobdenhealth, it was important that the cancelled events be shown in the events calendar and the Treasurer notified;
- ✚ in relation to half-year and early bird registrations, it was agreed that the \$15 fee for half-year registration for a new membership application be assessed on a case-by-case basis and that the registration fee for 2020 remain at \$30 with an early-bird registration fee of \$25 commencing from 16<sup>th</sup> October through to 21<sup>st</sup> December 2019.

Treasurer's Report: Moved: Linda Castaldo; seconded: Karen Richardson  
*Carried*

## 6. Business Arising from Previous Meeting

### 6.1 U3A Corangamite Course Leaders Seminar

The Vice-President reported that she had received very positive feedback after the course leaders' seminar and suggested that this might be a yearly event but earlier in the year. Dominique also provided members with an updated copy of a revised Course Leaders' Handbook 2019 and it was agreed to inform course leaders via the newsletter that this document was now available and that a copy can be obtained from the Secretary.

*Action:* Secretary

### 6.2 Corangamite Shire Quick Response Grant

It was noted that the Corangamite Shire grant of \$429 has been received and the speaker system has been purchased at a cost of \$379; an amount of \$60 would need to be returned to the Corangamite Shire once it has submitted an invoice request for the refund.

### 6.3 Potential future activities

Karen Richardson spoke about the following future activities that she has been organising

- Glenormiston College - visit on 5<sup>th</sup> September @ 11.00am;
- Wannon Water Reclamation Plant, Warrnambool @ 11,00am on 10<sup>th</sup> October (full details to be provided in October newsletter).

Karen also mentioned that there had been terrific feedback from members who had participated in the tour of the Council Chambers and the visit to the Liberator Plane at Werribee.

### 6.4 Insurance Issue

At the May meeting there was general discussion on the perennial tricky issue of insurance and its applicability to both the course leaders, who are volunteers, and U3A members who attend activities and the Secretary was asked by the Committee to seek from U3A Network Victoria, clarification on the issue of insurance cover for U3A member participants

A response from U3A Network Victoria had been included in the agenda papers but it was noted that the response really failed to throw much light on the issue. However it was agreed that via the newsletter, to inform course leaders of the requirement that for each event an attendance sheet must be completed and course leaders need to make particular note of any members who leave before the designated end of any session. Completed attendance sheets should then be returned at regular intervals to the Secretary for filing.

*Action:* Secretary

## 7. General Business

### 7.1 New Courses

Members made note of the following new courses:

✚ ***Tea and Tour for Ten (\$10)***

Tuesday 17<sup>th</sup> September @ 1.30pm  
Red Rock Gallery and Carolyn Theatre, Cororooke  
Presenter: Andrew Beale

✚ ***Let's Do Lunch***

Wednesday 11<sup>th</sup> September @ 12.30pm  
Commercial Hotel Bistro, Camperdown

✚ ***Work Life Journeys***

Tuesday 3<sup>rd</sup> September @ 1.30pm  
Education Room, Cobdenhealth

✚ ***Travel Tales***

Friday 27<sup>th</sup> September @ 1.30pm  
Education Room, Cobdenhealth  
Presenter: Robyn Hyde - *Remote and Afar*  
Photos and stories of North and Remote America, US and Canada

Full details of these activities will be provided in the members' September newsletter

### 7.2 Grey Matters Newsletter

A revised format for the *Grey Matters* newsletter was proposed and had been forwarded via e-mail to Committee members. The aim was to make the newsletter more welcoming and also to reduce the size down from 12-13 pages to 7-8 pages. Members endorsed the new newsletter format.

The Committee agreed that an item should be placed in the newsletter to inform members that Committee minutes will be made available on the U3A Corangamite website and can be viewed if the member so wishes to look into what was discussed at each Committee meeting, or a copy of the minutes can be obtained by request from the Secretary.

**Action:** Secretary

In relation to the events schedule, Don McInnes asked that Appy Hours @ Cobden be advertised and listed as every two weeks rather than the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month; this will avoid an issue when there are 5 Tuesday's in a month as is the case in October.

It was also suggested that from March 2020, the newsletter introduce a section each month giving a brief profile of the Committee members.

### 7.3 **Corangamite Shire: Workshop for Volunteer Organisations**

A Corangamite Shire workshop on how volunteer organisations might try to improve their operations was attended by the Vice-President and Secretary. The Vice-President and Secretary gave a brief summary of this seminar.

It was agreed to follow up with Gary Moorfield at Corangamite Shire to see if the presenter of this workshop, Karen Foster, might be prepared to come and speak to the Committee on this topic.

*Action:* Vice President

### 7.4 **Course Leaders: Thank You Session**

It was agreed not to proceed with this event as it had not been successful in previous years. It was agreed to ensure that a great vote of thanks be given to all course leaders at the AGM.

### 7.5 **End of Year Lunch**

It was noted that the end of year lunch will be on Tuesday 19<sup>th</sup> November @ 12.30pm and members will be asked via the President's Report in the newsletter for suggestions about a suitable venue.

### 7.6 **September Committee Meeting**

As the Secretary will be away in WA for two weeks from Friday 30<sup>th</sup> August through to Sunday 15<sup>th</sup> September, Committee members agreed to move the September Committee meeting to Tuesday 17<sup>th</sup> September. The agenda for this meeting will then be e-mailed to Committee members on Monday 16<sup>th</sup> September when the Secretary is back at home base.

### 7.7 **Vale**

The Committee noted the loss of two U3A Corangamite members over the past months - John Hensler and just recently Dr Robert (Bob) Knight AOM. Both were very involved in U3A activities of their choice and were indeed fine gentlemen. We express our sympathy to their families and friends.

Meeting closed at 12.00 noon