



MINUTES OF U3A CORANGAMITE COMMITTEE

Minutes of Meeting 10/2022 held on Tuesday 15th November 2022

@ Mt Noorat

Meeting opened at 10.30am

1. Present

Eve Black, Linda Castaldo, David Mernagh, Gary Kimber, Dominique Fowler, Helen James, Maureen O'Connor, Sue McInnes

2. Apologies

Dallas Petrie, Heather Petrie

3. Minutes of Previous Meeting

Minutes of Committee meeting 9/2022 held on 18th October 2022 had been circulated previously to Committee members.

Moved: Dominique Fowler; seconded: Helen James *Carried*

4. Correspondence

Details of recent correspondence received had been circulated with the agenda and was duly noted by members.

5. Treasurer's Report

The U3A Corangamite financial statement for the month ending 31st October 2022 had been attached to the agenda.

The Treasurer advised that to date there have been 72 membership enrolments for 2023, including 5 new members.

Members also noted that \$125 has been paid to Web Administrator Barb Cowley for her work on the U3A Corangamite website during the year.

Moved: Linda Castaldo; seconded: Gary Kimber *Carried*

A special note of thanks was given to Gary Kimber for his efforts in securing a new 3-year partnership agreement with the Cobden/Camperdown Community Bank (Bendigo Bank). The Treasurer suggested that in line with this agreement, a certificate of appreciation will be given to the bank and it was also suggested that a similar certificate should also be given to those venue that offer venue-use without any cost e.g. Commercial Hotel in Terang. Members agreed to this proposal.

6. Business Arising from Previous Meeting

6.1 U3A Corangamite Activities in December

It was noted that the following limited activities will be held in December:

Singing, 7th December

Mah-jong @ Cobden, 2nd, 9th & 16th December

Mah-jong @ Derrinallum, 5th & 12th December

Mah-jong @ Timboon, 5th, 12th & 19th December

Bike Ride, 7th December: Terang to Noorat

6.2 Planning for 2023

Activities Enrolment

Two updated draft documents relating to the enrolment process, viz. *U3A Corangamite Activities Guide 2023* and *U3A Corangamite Activities Enrolment Form 2023*, had been included with the agenda papers.

The Secretary advised that there had been quite a few changes to the original documents that had been presented to Committee members at the October meeting.

Other changes noted at the meeting were:

- *Singing* – coordinator Gwen Steele had indicated that unfortunately, this activity will not continue in 2023; it was agreed that a Certificate of Appreciation should be given to Gwen;
- *Movie Matinee & Mah-jong* @ the Commercial Hotel, Terang – these activities will not continue in 2023 but Gary Kimber indicated that he plans to revisit the situation of a few years ago of arranging movie matinees at either the Colac or Warrnambool cinemas.

Gary Kimber indicated that unfortunately it had been difficult getting attendance at Terang activities this year and it was suggested that perhaps something could be placed on the *Terang & District Community Noticeboard* Facebook page. Gary indicated that he will follow up and look into this.

It was agreed to send the enrolment material out at the end of November rather than wait until the proposed date of mid-December so that the documents don't get overlooked by members due to their own Xmas happenings.

Changes to members' newsletter in 2023 & IT Upgrade

At the last meeting, there had been general agreement for changes and a new look for the members' newsletter in 2023.

The Secretary advised that outdated Microsoft Windows 8 software is currently installed on the U3A Corangamite laptop that is in his care – it has low RAM and Microsoft has indicated that support for Windows 8 is being withdrawn in January 2023.

The Secretary also reported that as part of the *Corangamite Community Newsletters Network*, he had attended a workshop on *Affinity Publisher* “an extraordinary powerful program limited only by the level of experience” and a much more user-friendly program than Microsoft Publisher.

Accordingly, to assist with the implementation of really good changes to the newsletter, the following recommendations were proposed and subsequently endorsed by the Committee.

- Upgrade the software on the U3A laptop to Microsoft 10 or 11.
- Purchase Affinity Publisher (~\$85 one-off payment) desktop publishing program.

It was agreed to endorse these recommendations and that advice on costs should be sought from GeeBees Media in Camperdown and the quote presented to the Committee.

6.3 **Noorat Show**

For the Noorat Show on Saturday 19th November the following roster was confirmed:

+ 9-12 Gary & Marilyn will set up with table and banner

+ 12-1 Dominique & Linda

+ 1-2 Eve

+ During the day Heather, Dallas, and Helen will call in at various times.

7. **General Business**

7.1 **U3A Corangamite Committee 2023**

Members were asked to consider if they wished to continue on the Committee in 2023 and, if so, to sign the nomination form that had been provided in the agenda papers.

It was noted that current Committee member Dallas Petrie will not be re-nominating for the Committee in 2023.

7.2 **January & February 2023 Newsletters**

In the agenda papers, it had been noted that there would be no December newsletter. However, given the discussion in item 6.2 above – *Activities Enrolment* – a December newsletter will be sent out that will include all the information regarding activities enrolment.

However, in January 2023, a small newsletter/bulletin will be distributed to keep members informed of any updates and changes to activities, in particular for those special events offered in February such as Travel Tales, Let's Do Lunch and Tea and Tour for Ten etc. as full details for these events are not yet confirmed at the time of distributing the activities guide and enrolment form.

A new and upgraded newsletter will commence with the March 2023 Newsletter that will be sent out at the end of February.

7.3 **Flood Relief**

By an earlier e-mail to Committee members, it had been agreed to provide support locally for flood relief and following discussion it was agreed that an amount of \$750 should be donated to the Skipton Flood Relief Appeal.

The Secretary advised that he will contact the Corangamite Shire to investigate the best way to direct funds to the appeal.

<https://www.corangamite.vic.gov.au/Property/Emergency/Skipton-flood-2022#section-2>

7.4 Advice from Peter Conroy re: Karate for Over 50s

An e-mail had been received from Peter Conroy offering to explore the possibility of providing for U3A Corangamite, a traditional karate class specific to 50yo+.

Although the Committee thought this was an '*interesting*' proposal for a new activity, more information on the proposal will be required from Peter before further consideration.

The Secretary indicated that he will speak with Peter Conroy and bring further information to the next Committee meeting.

7.5 Data Security

Given the recent Optus and Medibank hacks, a member commented on the need by U3A Corangamite to secure members' data that is retained on our systems and laptops such as membership details and particularly the vaccination information that was obtained during the past year.

It was agreed that this matter ought to be investigated further especially the length of time that data must be either retained or destroyed and whether we need to implement some form of encryption process.

Secretary to investigate and for further discussion at a later meeting.

7.6 U3A Members Artistic Talent

It was noted that at the recent Terang Art Show, several U3A members had their artworks exhibited and Linda Castaldo, Marilyn Kimber, Helen Durant, Marg Moloney and David Mernagh were successful in selling a painting. This information should be included in the next members' newsletter.

7.7 Next U3A Committee Meeting

The next meeting is scheduled for Tuesday 13th December 2022 at **10.00am** at Mt Noorat. *NOTE: earlier start time.*

Meeting closed at 11.25 am